

At the Regular Meeting of the Greenville County Water and Sewer Authority held on Monday, February 1, 2021, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, via Live Stream due to the COVID-19 Pandemic, at the Golden Leaf Commons, 1300 Greenville County Circle, Emporia, Virginia.

Present: William B. Cain, Chairman
Tony M. Conwell, Vice-Chairman
James R. Brown
Belinda D. Astrop

Chairman Cain called the meeting to order.

In Re: Closed Session

Chairman Cain recommended the Authority go into Closed Session, Section 2.2-3711 (a)
1) Personnel Matters.

Mr. Conwell moved, seconded by Mr. Brown, to go into Closed Session, as recommended. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Regular Session

Chairman Cain recommended the Authority return to Regular Session.

Mr. Conwell moved, seconded by Mr. Brown, to go into Regular Session. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Certification of Closed Meeting – Resolution #WS-21-27

Mr. Conwell moved, seconded by Mr. Brown, to adopt the following Resolution. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

RESOLUTION #WS-21-27
CERTIFICATION OF CLOSED MEETING

WHEREAS, the Greenville Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Water and Sewer Authority.

In Re: Approval of Agenda

Chairman Cain recommended approval of the Agenda with no added items.

Mr. Conwell moved, seconded by Mr. Brown, to approve the Agenda, as submitted. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Approval of the Consent Agenda

Chairman Cain recommended approval of the Consent Agenda containing the following items:

Approval of Minutes for January 19, 2020.

Warrants:

Approval of Total Accounts Payable for February 1, 2021, in the amount of, \$170,646.72

Approval of General Accounts Payable, in the amount of, \$165,383.97

Approval of Special Projects, in the amount of, \$5,262.75

Approval of Payroll for January 31, 2021, in the amount of, \$112,749.34

Mr. Conwell moved, seconded by Mr. Brown, to approve the Consent Agenda. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Resolution #WS-21-28 – Contract for Cooperative Purchasing

Mr. Glen Gibson, Assistant Director, addressed the Authority and read the following resolution into record. He then requested approval.

**RESOLUTION #WS-21-28
COOPERATIVE PURCHASING AGREEMENT**

WHEREAS, Greenville County recently entered into a cooperative purchasing agreement with the Houston-Galveston Area Council (H-GAC) for the procurement of equipment and services; and

WHEREAS, H-GAC assists many localities with cooperative procurement. Through their cooperative purchasing volume, H-GAC is able to obtain fair competitive pricing; and

WHEREAS, H-GAC does not charge localities for their services. Equipment and service providers pay all fees associated with sales procured through H-GAC; and

WHEREAS, GCWSA is in the process of procuring a new backhoe. Staff recommends that GCWSA also enter into a cooperative purchasing agreement with H-GAC.

NOW, THEREFORE, BE RESOLVED that the Board of Directors (“Board”) of Greenville County Water and Sewer Authority hereby:

1. Agrees to enter into a cooperative purchasing contract with the Houston-Galveston Area Council.
2. Adoption of this resolution constitutes publication of the Board’s award of said contract.
3. The GCWSA Director or Assistant Director, either of whom may act alone, are authorized to execute the contract, contingent upon the GCWSA Attorney’s review and approval.

Mr. Conwell moved, seconded by Mr. Brown, to approve Resolution #WS-21-28. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Resolution #WS-21-29 – Equipment Purchase

Mr. Glen Gibson addressed the Authority and read the following resolution into record. He then requested approval.

**RESOLUTION #WS-21-29
EQUIPMENT PURCHASE**

WHEREAS, Greenville County Water & Sewer Authority entered into a cooperative purchasing agreement with the Houston-Galveston Area Council (H-GAC) for the procurement of equipment and services; and

WHEREAS, GCWSA budgeted \$112,000 for the purchase of a new backhoe in FY2021; and

WHEREAS, John Deere provided the attached \$102,945.52 quote to supply the backhoe. The John Deere quote is in accordance with their bid supplied to H-GAC; and

WHEREAS, Staff recommends that GCWSA issue a purchase order to John Deere for the purchase of the new backhoe.

NOW, THEREFORE, BE RESOLVED that the Board of Directors (“Board”) of Greenville County Water and Sewer Authority hereby:

4. Awards the backhoe purchase to John Deere in the amount of \$102,945.52
5. Adoption of this resolution constitutes publication of the Board’s award.
6. Authorizes the GCWSA Director or Assistant Director, to execute the purchase order with John Deere.

Mr. Conwell moved, seconded by Mr. Brown, to approve Resolution #WS-21-29. A roll call vote was taken as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Miscellaneous Matters

Chairman Cain stated that the Staff Work Programs and Staff Meeting Minutes were prepared for the Authority's review. He asked if there were any questions. There was none.

Re: Adjournment

There being no further business to discuss, Mr. Conwell moved, seconded by Mr. Brown, to adjourn the meeting. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

William B. Cain, Chairman
Greensville County Water and Sewer Authority